

HUMANE SOCIETY OF NELSON COUNTY

2391 New Haven Road • Bardstown, KY 40004

Today's Date _____

Application to Volunteer at Animal Shelter

(You must be 14 or older to work at shelter)

1. Name _____ Age Today: 14-17 18 and over
Address _____
Telephone (Home) _____ (Work) _____ (E-mail) _____
2. Do you own any pets? Yes _____ No _____
What kind(s)? _____
How long? _____ Are your pet(s) spayed/neutered? Yes _____ No _____
3. When was your last tetanus (or DPT) immunization _____
4. Are you allergic to any animals? Yes _____ No _____ If yes, describe _____
5. Are you able to perform strenuous tasks such as bathing dogs? Yes _____ No _____
6. Do you have any grooming experience? Yes _____ No _____
7. Would you be able to help administer medicine/vaccinations? Yes _____ No _____
8. Do you have any experience in a veterinarian's office? Yes _____ No _____
9. Do you have any other work experience or special skills you would like to use at the Shelter?
Please describe _____
10. Prior volunteer activities _____
11. Do you enjoy working with the public? Yes _____ No _____
12. What would you like to do here? _____
What days and hours do you prefer? _____

WAIVER OF LIABILITY

I, the undersigned, agree not to hold the Humane Society of Nelson County or Nelson County Animal Control, or people empowering such parties, liable for any injury incurred while performing volunteer work at the Shelter.

Signature _____ Date _____

If you are under 18, give parent(s) or guardian(s) name and address and have them sign below.

Parent/Guardian Signature: _____ Date _____

_____ address

GUIDELINES FOR VOLUNTEER WORK AT ANIMAL SHELTER

- (1) Number One on this list is to thank you for volunteering at the animal shelter. We appreciate your help, and the animals appreciate your love and attention. We must, however, have a few rules to ensure safety for you and for our furry friends.
- (2) **DO NOT ENTER RESTRICTED AREAS.** Although animals in those areas look friendly, they are strays and some **WILL BITE**. “Quarantined” animals have already bitten someone and are being held in isolation.
- (3) Before you start, you must have an application and a signed waiver of liability on file. If you are under 18, a parent or guardian must sign the waiver.
- (4) Sign in on the volunteer sign-in sheet hanging on the wall.
- (5) Check with one of the staff to see what jobs need to be done.
- (6) Choose a job suitable for you. By suitable, we mean a job that is not too strenuous or harmful to you (for instance, jobs that would aggravate bad backs, allergies, etc.)
- (7) Use common sense with these animals. If a dog growls or a cat hisses at you, don’t take a chance on getting hurt. Ask for help.
- (8) **PLEASE DO NOT TAKE CATS OUT OF THE CAT ADOPTION AREA.** They often get frightened by loud noises, dogs, etc., and may scratch, bite, run off and get lost or injured. Play with cats in the cat room. ***Never take cats outside of the building.***
- (9) If you take dogs or puppies out, you must have control over them, adult dogs must be on a leash. **PLEASE DO NOT TAKE MORE THAN ONE DOG PER PERSON.** They can get lost, run in front of a car, or get up on the horse track where they could cause problems.
- (10) Volunteering at the Shelter should be a pleasant experience for you, though it’s not always “fun”. There is a lot of work to do in giving these animals the best life possible while they await adoption. Of course, you don’t have to do any job you don’t want to do; just let us know. We’re always open to suggestions, and hope to make this volunteer experience rewarding both for you and the pets.

SPECIAL NOTE TO JUNIOR VOLUNTEERS:

If you are under 18, you need to be either under the supervision of staff or an older volunteer, or be doing a specific assigned task in a designated area. Please do not take animals out of cages or outside the building without permission, do not go into restricted areas, and do not wander off the premises on your own. Many of your parents allow you to volunteer on the condition that you are under adult supervision. Please cooperate with us so that we may continue to have you work with us. Thank you.

I have read, understand and agree to the above guidelines.

(Signature - *if 18 or older*)

(date)

My parents and I have read, understand and agree to the above guidelines.

(Signature - *volunteer under 18 and parent*)

(printed name)

(date)